

No.J-15017/1/2017-MGNREGA-V
Government of India
Department of Rural Development
Ministry of Rural Development
MGNREGA Division

Krishi Bhawan, New Delhi
Dated the 14.11.2017

To

**The Principal Secretary / Secretary,
Deptt. of Rural Development & PR,
(In-Charge of Mahatma Gandhi NREGA)
Assam, Arunchal Pradesh, Mizoram, Meghalaya, Manipur, Nagaland, Tripura &
Sikkim.**

Subject: Workshop on Financial Management under MGNREGS-regarding

Sir/Madam,

I am directed to inform that a meeting with the North Eastern States on the issue of **Financial Management/proposals and observation submission** is scheduled to be held under the Chairmanship of Joint Secretary (MGNREGA) at **11 AM on 30th November 2017 at Unnati Hall, Krishi Bhawan, New Delhi.**

The objective of this workshop is to streamline submission of proposal to this Ministry along with all requisite documents in the prescribed time-frame for timely release of funds to the states. In the workshop, following points which will be discussed: -

a) Analysis of the Proposal, before submission to Ministry

- i. Preparation of Utilization Certificate and timely submission of proposal.
- ii. List of documents to be submitted along with proposal.

b) Preparation of submission of 2nd tranche proposal

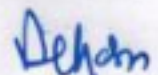
- i. Statement of receipts and expenditure of funds.
- ii. Preparation of Format A, B & C.
 1. Permissible Activities under Administrative Expenditure
 2. Prerequisites/Documents for release of 1st/2nd tranche
 3. Prerequisites/Documents for release of 2nd tranche

c) Submission of ATR on observations of IFD & PD.

- i. State-wise analysis of observation made & ATR submitted
- ii. Any other issues regarding proposal & UC submission.

3. In view of above, all North Eastern States are requested to ensure that a team consisting of two officials may be deputed for attending this workshop and these officials should handle the issues relating to funds / financial proposals under MGNREGA at the State level. A line of confirmation is highly appreciated. The details of the officials who will be attending this workshop along with their contact details & email id may be e-mailed to bc.behera@nic.in & sumitaggarwalundp@gmail.com latest by **20.11.17**.

Yours faithfully,



(B.C.Behera)

Director (MGNREGA)

Tel 011-25097408

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1. PS to JS (RE)