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भारत सरकार  
कृषि भवन, नई दिल्ली-110001  
Ministry of Rural Development  
Deptt. of Rural Development  
Government of India  
Krishi Bhavan, New Delhi-110001

efms-I/108155/2017 (7)

D.O. No. J-11060/04/2017-MGNREGA (VI) (355552)

Dear Sir,

Date: 10.08.2017

**Sub: Progress Mahatma Gandhi NREGA programme for the month of July 2017**

This is to apprise that to ensure effective implementation of Mahatma Gandhi NREGA programme, the Ministry regularly monitors key indicators of the programme at various fora. We, in the Ministry intend to focus on improving the current implementation methodologies in all the areas of operation, to further enhance the effectiveness of the programme. It is stated that the performance of the States/ UTs on key factors are being taken into consideration while releasing funds to them.

In view of the decisions of Empowered Committee meetings and commitments made thereof by your State, I would like to draw your attention to the following points and seek your cooperation in expeditiously addressing the programme priorities;

**1. Delay in Payment of Wages:**

Timely payment of wages is one of the thrust areas for the programme in the current financial year. In this regard, a Standard Operating Procedure (SOP) for timely payments has been shared which provides that, the 2<sup>nd</sup> FTO should be pushed within 8 days of closure of the Muster Roll. In your State, 236 number of Muster Rolls are pending for 2<sup>nd</sup> signatory in T+8 days. I request you to clear this pendency and ensure compliance of the T+8 timeline.

**2. Payment of Delay Compensation:**

As per the MIS, the total payable delay compensation for your state is reported to be ₹29413302, out of which ₹7178256 has been paid. Amount of ₹5153732 is currently due for verification. I would urge you to complete the verification of these delayed cases and ensure their payment from the available funds (subject to recovery from the concerned functionary institution responsible for causing the delay).

**3. Organizing Aadhaar seeding camps:**

A joint communication from the Ministry of Rural Development and Department of Financial Services has been shared vide letter dated 1<sup>st</sup> July 2017, wherein it is mentioned that, it is essential to seed Aadhaar numbers with the bank accounts, with their consent, by 31<sup>st</sup> December 2017. The MGNREGS workers may be mobilized through special camps at Gram panchayat or Block level are being organized from 25<sup>th</sup> July 2017 till 10<sup>th</sup> September 2017. It is also stated that, a Standard Operating Procedure (SOP), shared vide letter dated 14.03.2017, shall be utilized for ensuring compliance for conducting the camps.

**4. Completion of Incomplete Works:**

The number of works which were started during the period FY 2015-16, but are still incomplete in your state is reported to be 4510 (5%). It is advised that these works are completed as per the timelines given in the minutes of the Labor Budget meeting for FY 2017- 18.

**5. Job Card to all Landless Manual Casual Labour (MCL) HH as per SECC-2011:**

Socio-Economic Caste Census (SECC-2011) has identified 697775 households, in your state, who are dependent on Manual Casual Labour (MCL) for their livelihood. As per the MIS, 555135 (80%) households have been surveyed in your state, of which 3759 households have expressed willingness to work under Mahatma Gandhi NREGA. Your State has issued 1367 Job Cards to the willing households. There is a need to expedite the survey/ mapping and ensure availability of Job Cards to all the willing HHs.

**6. Job Card verification and updation in a campaign mode:**

Job Card is the primary requisite for getting work under Mahatma Gandhi NREGA. The verification process is an essential exercise to be carried out to update the existing Job Cards or remove duplicate Job Cards. In your State, a total of 1283652 Job Cards have been issued, out of which 1268947 (99%) have been verified. This may please be expedited.

**7. Taking up Works under Mission Water Conservation:**

As you might be aware that, the Ministry has been focusing on 2264 water stressed blocks. Out of these, 113 blocks belong to your state. In this regard, technical personnel, who constitute State /District /Block Technical Resource Team from your State, will be capacitated on Mission Water Conservation related works in a cascading manner by 30th November, 2017. I request for your support and cooperation for the same.

**8. Targets of Geo-MGNREGA:**

I would like to appreciate and thank you for your concerted efforts in helping to ensure the geo-tagging of more than 1.76 crore assets nationally and put in public domain so far. With a view to further streamline the geo-tagging process, a review meeting was held on 13<sup>th</sup> July 2017. It has been decided that from 1<sup>st</sup> September 2017, all the works will be geo-tagged in three stages viz. before the start of the work, during the work and lastly, after the completion of the work. It was also decided that all the geo-tags which are beyond 10 meters of accuracy shall be removed and re-geo-tagged.

**9. Maintenance of Case Records/ Work File:**

Case Record/ Work File is a physical file maintained for each project/ work under MGNREGA. It helps in reviewing, monitoring and auditing the implementation of the project/ work during implementation stage and also after its completion. For the purpose of uniformity, the Ministry has shared an Indicative Framework, vide letter dated 19<sup>th</sup> July 2017, with all the states. I request you to take necessary action and ensure maintenance of Case Record/ Work File for each work under MGNREGA based on this Framework.

**10. Progress of Farm Ponds:**

The total number of farm ponds targeted for FY 2017-18 for your state is 26, of which nil number of farm ponds have been completed so far. Farm ponds is an important productive asset being created under Mahatma Gandhi NREGA. I request you to ensure achievement of construction of farm ponds as committed during the Empowered Committee meeting.

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**11. Appointment of Ombudsman:**

Section 30, Schedule I of the Mahatma Gandhi NREGA, mandates the states to appoint an Ombudsman for each district for receiving grievances, details of which have been shared vide a letter dated 10<sup>th</sup> March 2017. I request you to fill up the vacant positions at the earliest.

**12. Maintenance of 7 registers at Gram Panchayat level:**

The Ministry, in consultation with the States/ UTs has simplified and minimized the number of registers to be maintained at the Gram Panchayat level. 7 Registers are required to be maintained at the Gram Panchayat level. I request you to ensure that 7 Registers are maintained in each Gram Panchayat at the earliest.

**13. Suggestive Framework for Citizen Information Boards and Wall Writings:**

Citizen Information Boards and Wall Writings are an integral part of 'Janata Information System' for mandatory proactive disclosure of basic information to all common people and stakeholders. The Ministry has come up with a suggestive framework on Citizen Information Board and Wall Writings, vide letter dated 07.04.2017. You are requested to adopt the Framework with necessary customization (if need be) in your state.

In view of the above facts, I would urge you to issue necessary instructions to the concerned officials to ensure better implementation of the programme. The performance on the key indicators as enlisted above are being reviewed at regular intervals. Progress in all these indicators is an essential pre-requisite for release of funds. An early response on the progress on above issues shall be highly appreciated. The Ministry assures you of full support in your endeavor towards improved implementation of Mahatma Gandhi NREGS.

*Warm regards,*

Yours sincerely,

*(Aparajita Sarangi)*

10/8

Shri Dipinder Singh  
Secretary  
Department of Rural Development  
Government of Punjab  
Chandigarh