

Dr. Subas Pani
Secretary(RD)

IMMEDIATE

D.O..J-11014/1/2007-NREGA

Sub: National Workshop on MIS for NREGA

Please recall my D.O. letter No.J-11014/1/2007-NREGA dated 8th August, 2007 in which request was made for taking action for establishing a computer based Management Information System (MIS) for NREGS. You are also aware that the NREG Act has been made applicable to all the districts of the country with effect from 1.4.2008. With this expansion, the responsibilities under this wage employment programme will become enormous. It is very important to use information and communication technology and a robust MIS to run this programme effectively. For this purpose a detailed strategy for use of ICT and development of MIS under the programme needs to be formulated and implemented at the earliest.

2. Extensive consultations with State Governments and sharing of experiences and views will be required to improve the present MIS and to develop an effective strategy for comprehensive implementation of MIS for NREGA. Accordingly, a Two-Day Workshop is being held at Hyderabad on 28th and 29th December, 2007 (MCR HRD Institute, Govt. of A.P., Jubilee Hills) in which the Core Team of each State Rural Development Department concerned with the implementation of MIS will participate. The State Team should consist of the following:

- i) One or two State Level Officers incharge of MIS for NREGA (typically he may be a Director/Joint Secretary, etc.);
- ii) One or two District Programme Coordinator(s) who are fully conversant with the development and implementation of MIS for NREGA and can make a detailed presentation on the matter
- iii) A senior officer from NIC managing the NREGA MIS in the State along with one District level NIC official with hands on experience of implementing NREGA MIS.

3. Programme for two days' Workshop is enclosed.

- (i) On the first day, the Ministry of Rural Development will make a presentation on the national perspective on the MIS for NREGA.

(ii) This will be followed by general discussions with all the States on the items stated in the programme attached. Each State team of State Government officers and NIC personnel is required to make a comprehensive presentation on the current status of implementation of NREGA MIS in the State. The entire life cycle of activities under NREGA may be covered in the presentation. These will include, among other things, the following:-

(iii)

- a. Registration of job seekers
- b. Issue of job cards
- c. Recording of demand for work
- d. Preparation of shelf of projects
- e. Sanction of work
- f. Work order
- g. Issue of muster roll
- h. Providing job seekers with work
- i. Measurements
- j. Payments
- k. Completion of works
- l. Updating of job cards
- m. Accounts and cash flow
- n. Social audit

(iv) On the second day, select States (Andhra Pradesh, Orissa, West Bengal, Madhya Pradesh, Chhattisgarh, Rajasthan, Jharkhand, Karnataka, Kerala, Sikkim and Bihar) which have made significant progress in the implementation of MIS under NREGA will participate in the discussion on developing the next version of the NREGA Software based on the feedback received on the first day. Others may join by informing us in advance.

4. Kindly note that full and comprehensive implementation of computerized MIS at all block levels is mandatory for all States and will be a major condition to be fulfilled for release of funds in future. Since the whole country will be covered by the programme from April, 2008, this Workshop will provide valuable interaction for a national MIS strategy for the NREGA Programme.

5. I request you to kindly choose your State team carefully and make sure that they come fully prepared to participate in the Workshop and effectively contribute to its success.

6. Please let us know the composition of your team immediately on receipt of this communication. The contact details of our coordinator is given below :

Shri Niten Chandra
Director (NREGA), MoRD.
Mob : 9999190965

7. Please make adequate advance travel arrangement for the visit of your team as this will be a busy time for travel. For local arrangements at Hyderabad please contact :

Shri K. Thirupathaiiah
Special Commissioner(RD)
2nd Floor, HUDA Office Complex
Hill Fort Road, Saifabad
Hyderabad – 4.
Mob:9848040703
Off. 040-23298979.

With best wishes,

Yours sincerely,

Secretary(RD)

To all States Secretaries (RD)

Programme for NREGA (MIS) Workshop at Hyderabad on 28th and 29th December, 2007

Day 1 (28.12.07)

Registration : 09.30 am

1. Presentation by State Teams on :
 - a) Status of ICT infrastructure in the State at State, District and Block levels.
 - b) Status of operationalization of NREGA MIS
 - c) Difficulties encountered in operationalizing the MIS and problems in software.
 - d) Details of any additional modules/programme features added in the national MIS and current status.
 - e) Suggestions for improvement of existing MIS.
 - f) Proposals for inclusion of additional features in MIS.

Day 2 (29.12.07)

1. Discussion for development of the next version of MIS for NREGA.
2. Arrangements for operationalizing MIS in all Blocks.
3. Incorporation of revised/new formats of NREGA Guidelines into the MIS.

Note:

- (i) A comprehensive write up along with hand outs of presentation slides may be sent by E-mail in advance.
- (ii) A complete set of all forms being used by the States with English translation may be provided along with soft copies in advance.
- (iii) A detailed write up on management of funds flow for NREGA along with interface with MIS may be provided.