



AMITA SHARMA
Joint Secretary
Tel.No.2338 5027
Fax No.2338 4703



ग्रामीण विकास मंत्रालय
ग्रामीण विकास विभाग
भारत सरकार
कृषि भवन, नई दिल्ली-110 114
Ministry of Rural Development
Deptt. of Rural Development
Government of India
Krishi Bhavan, New Delhi-110 114

D.O. No. K-11011/2/2008-NREGA(MON)-5

Dated: 12th June, 2008

Dear

Kindly refer to letter sent by Secretary, MORD (DO No. J11014/1/2007-NREGA dated 28th May, 2008) and a letter reminding the same (DO No. PS/JS(NREGA)-2008 dated 30th May, 2008) in which you were requested to submit a time bound plan for MIS operationalization and appoint a nodal officer for MIS monitoring.

In continuance to the above subject Orissa has fully operationalize MIS using NREGAsoft and some States like Madhya Pradesh, Jharkhand, Chattisgarh, Maharashtra, West Bengal, Rajasthan, Gujarat, Tripura, Meghalaya and Kerela are in process, it is requested that these States should fully operationalise the MIS latest by end of August, 2008. These States must submit the current status of MIS within a fortnight and a report in first week of September, 2008 about the progress achieved.

The monthly progress reports of above stated States for the financial year 2008-09 will be taken from the online NREGAsoft MIS on the website <http://nrega.nic.in> instead of the online MPRs entry being currently done from 1st week of September, 2008 onwards. The backlog of financial year 2007-08 should also be completed simultaneously by September, 2008.

You are requested to submit the time bound MIS operationalisation plan and if the State has any issues regarding the operationalization, it can be discussed with the Ministry in the monthly nodal officer meetings.

The State wise current status of reporting on the NREGAsoft is attached as annexure-1 and some of the common observations regarding NREGAsoft implementation are also attached as Annexure-2.

With regards,

Yours sincerely,


(Amita Sharma)

Status of MIS reporting on NREGAssoft (FY: 2008-09)

Sno	State	Phase	Total number of districts	Registration	Job Cards	Demand for work	Work Management	Fund Management	Muster Rolls
				No. of districts	No. of districts	No. of districts	No. of districts	No. of districts	No. of districts
1	ORISSA	I	19	19	19	19	19	19	19
		II	5	5	5	5	5	5	5
		III	6	6	6	5	6	3	3
		Total	30	30	30	29	30	27	27
2	JHARKHAND	I	20	20	20	18	20	18	18
		II	2	2	2	2	2	2	2
		III	NA	NA	NA	NA	NA	NA	NA
		Total	22	22	22	20	22	20	20
3	CHHATTISGARH	I	11	11	11	7	11	6	6
		II	4	4	4	1	4	0	0
		III	1	1	1	1	1	1	1
		Total	16	16	16	9	16	7	7
4	TRIPURA	I	1	1	1	0	1	0	0
		II	2	2	2	2	2	0	0
		III	1	1	1	0	0	0	0
		Total	4	4	4	2	3	0	0
5	MAHARASHTRA	I	12	12	12	9	12	8	8
		II	6	6	6	1	4	0	0
		III	15	4	3	1	2	0	0
		Total	33	20	21	11	18	8	8
6	WEST BENGAL	I	10	10	10	1	10	0	0
		II	7	7	7	0	7	0	0
		III	NA	NA	NA	NA	NA	NA	NA
		Total	17	17	17	1	17	0	0
7	MADHYA PRADESH	I	18	18	18	6	18	6	6
		II	13	13	13	4	13	4	4
		III	17	2	2	2	2	2	2
		Total	48	33	33	12	33	12	12
8	RAJASTHAN	I	6	6	6	3	6	3	3
		II	6	6	6	2	6	2	2
		III	20	6	5	1	4	0	0
		Total	32	18	17	6	16	5	5
9	MEGHALAYA	I	2	2	2	0	1	0	0
		II	3	2	2	0	1	0	0
		III	2	0	0	0	0	0	0
		Total	7	4	4	0	2	0	0
10	GUJARAT	I	6	6	6	1	6	0	0
		II	3	3	3	3	3	1	1
		III	17	0	0	0	2	0	0
		Total	26	9	9	4	11	1	1
11	KERALA	I	2	2	2	2	2	2	2
		II	2	2	2	0	0	0	0
		III	10	1	1	0	0	0	0
		Total	14	5	5	2	2	2	2

Observations regarding NREGAsoft Implementation

Software Installation

- Locations using Offline NREGA software must install NREGA offline software (Version 3.1) which is available in the NREGA online web-site: <http://nega.nic.in>.

Data entry

- Although the data is received from different locations regularly, but still it is not showing 100% of the records. So it is required that the data should be sent regularly within the maximum of 8 days delay.
- Though the back-log data prior to 2008-09 can be entered in parallel, the data of current financial year 2008-09 should be entered in time without any back-log and should be sent from time to time.

Account No. of worker

- Separate option has been created for adding Account No. of workers in bank/post offices.

Mustroll

- While issuing Mustrolls, care should be taken by POs that the no. of mustrolls should be issued based on the requirement for a month/fortnight. It should not be issued in bulk as it may lead to misplacement, torned and unused. Also POs should ensure that the filled mustroll forms are being received back regularly and entered in the system.
- Each sheet of mustroll must have a unique no. at block level.
- **Regarding skilled and unskilled persons**, the mustroll of unskilled persons and semi-skilled/skilled should be maintained separately as the payment to semi-skilled/skilled is an expenditure on material component.
- Period of mustrolls of a work can either be completely overlapped or be entirely different but cannot be partially overlapped.
 - Eg. Completely overlapped: Suppose 42 workers are working on a worksite and one page of mustroll can accommodate 15 workers. Then 3 sheets of mustrolls bearing unique nos. has to be used for recording the attendance and making the payment will have same period.
 - Entirely different means the attendance & payment of different period.

Data export and upload (Only for locations using Offline Software)

- Offline location may create the incremental backup by using the export data option on the offline software.
- Before running export data utility it must be seen that the previous backup (if any) must get uploaded on the central server.
- This backup may be sent to us for upload on the central server from any location by using the 'send backup file' option on the website nega.nic.in.
- Status of upload of data sent since last fortnight can be seen through the "status of upload of data" option on the top page of website nega.nic.in.
- Report titled 'nega implementation status' should be seen on the offline software and as well as on the online server. They should match. If there is any mismatch, NIC team may be contacted and complete nega database back up should be sent through ftp for replacement with correct data.

Reports & Reviews

- Around 30 different kinds of reports are available at the State/District pages of nrega site to get the clear idea of implementation of NREGA.
- The reviews at State/District level may be done by using the State/District webpage of nrega site.
- MIS/MPR reports are available at District page which shows the difference between the two reports and the difference need to be narrowed down.

Some important reports

- There are reports on the State and District page under section location with absence of NREGA processes.
- States may see that first two reports in this section i.e. location where there is no registration and location where there is no job card issued may get cleared.
- The **State NREGA coordinator** can see report of data updation on state page of website for all block. The black colour record shows that data has not sent at all for those blocks. Red means data has been sent more than 15 days back, blue colour shows data has been sent in between 8-15 days back and green means less than 8 days back.

Master Data of Panchayats & Villages

- Master data of Panchayats and Villages in a Block may be sent if it has not been sent earlier

Non-Entry of Fund Transfer Data

- Fund Transfer is NOT happening in the system. System is capturing expenditure from Mustroll and Bills of Material Procured. But there is no information of transfer of funds from States, DPCs and POs. So it is required that State and DPC must furnish the information of fund transfers thru nrega online site and PO/GP must furnish the fund transfer details thru installed NREGA-offline/online software whichever is in use. For DPCs, the password is same as the password used in entering the MPR in online.
