

No. G-31011/5/2009-NREGA
Government of India
Ministry of Rural Development

Krishi Bhawan, New Delhi.
Dated: 4th Jan. 2010

To,

The Principal Secretary/Secretary/Commissioner,
In-charge of NREGA,
Rural Development/ Panchayat Raj Department
All States/ UTs

Subject: Submission of Labour Budget under Mahatma Gandhi NREGA for the year 2010-11

Madam/Sir,

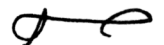
As per Chapter iv, para 14, sub section (6) of the NREGA Act, the DPC shall prepare in the month of December every year a Labour Budget(LB) in respect of his district for the next financial year. These LBs are required to be prepared in a bottom up approach by each GP which should be approved by the respective Gram Sabha. The procedure to be followed for preparation of LB is detailed at Chapter 8.4 of the Operational Guidelines. The proforma for preparation of LB in which it has to be sent to the Ministry is available on NREGA MIS. While preparing LB, it should be ensured that all the columns are duly filled in especially the month wise projection which is the only tool for the Ministry to assess demand of the district in advance with seasonality aspect while releasing central funds. Therefore, GP-wise online entry should be completed without delay for all the district of your State which has not been done so far.

2. This is an essential document that enables Ministry to assess the financial requirement of the district in advance and accordingly release first instalment during the financial year. It has to be ensured that LBs are prepared in harmony with Section 13,14,15 and 16 of the Mahatma Gandhi NREG Act and must have followed the principle of bottom up approach. Accordingly, the proceedings of each Gram Sabha in which respective LB and the shelf of projects have been approved have to uploaded as an attachment to the respective LB. The State Government would also be required to furnish a certificate to the effect that these sections(13 to 16) of the Act have been satisfied and a bottom up approach has been followed in preparation of LB for 2010-11 before the sitting of the Empowered Committee in the Ministry which is slated sometime in the third week of February 2010.

3. It is therefore requested to submit online the Labour Budgets for 2010-11 for each district of your State following above instructions without further delay.

4. This may be treated as most urgent.

Yours faithfully,



(Amita Sharma)
Joint Secretary (NREGA)

Enclosure: Instructions to fill LB in the MIS

Labour Budget: MIS instructions:

1. LBs are to be filled in the NREGA MIS for the FY 2010-11. All the works with administrative and technical approvals are to be entered into the MIS.
2. While entering the details of the work “priority” as decided in the Gram sabha should be maintained even when selecting the works for the LB preparation.
3. ***Signed scanned copy of the minutes of Gram Sabha meeting held for the planning of works should be uploaded in to MIS while uploading the LB.***
4. In the data entry page there is a section “**Labour Budget**” which has two forms:
 - i. *Labour projections (Enclosed as Format-1)*
 - ii. *Work projections(Enclosed as Format-2)*
5. **Labour projection form:** Following information has to be filled:
 1. Projected Employment Demand for Next Year.
 2. Projected Persondays generated for Next Year.
 3. Projected Expenditure for Next Year (In lakh).
 4. Projected Families completing 100 days Next Year
6. **Work projection form:** Following information has to be filled:
 1. Total No. of Spill over Works from Previous year.
 2. Total No. of New Works Taken up in Current Year.
 3. No. of Works Likely to Spill Over From Current Financial Year to Next financial
 4. No. Of New Works Proposed for next financial year
 5. Volume/Area/ Distance unit ie benefit to be created.
 6. Persondays To be Generated
 7. Estimated Cost (RS. In Lakhs):-
 - On Unskilled Wage
 - On Material Including Skilled and Semiskilled Wages
7. *The Total Cost & Persondays to be generated should tally with the figures in the two formats mentioned above.*
8. *Submit the details of works with AS & TS which will be taken up in the next financial year in the given sample MIS work format (Format-3) given below.*

Water Conservation

State : ORISSA

District : KALAHANDI

Block : BHAWANIPATNA

Panchayat : ARTAL

Fields marked by * are mandatory

Financial Year* Priority Proposal Date*

Work Name* Water Body Name*

Water Body Type* Water vol. in cu.mt.*

Village*

Khata No. Plot No.

Sources*

Present status* End Status*

Execution Level : Gram Panchayat Executing Agency* [Add New](#)

Work Status* Expected Work start date*

Whether included in annual plan Yes No Whether included in perspective plan Yes No

FORMAT - 1

LABOUR PROJECTION				
STATE ORISSA		DISTRICT KALAHANDI		BLOCK BHAWANIPATNA
Panchayat : <input type="text" value="ARTAL"/>		For Financial Year <input type="text" value="2010-2011"/>		
PHASE I	Total Rural Households	<input type="text" value="0"/>	Total Rural BPL Households	<input type="text" value="0"/>
Part- I	Total Jobcards issued	<input type="text" value="0"/>	Minimum Wages(In Rs)	<input type="text" value="0"/>
Month	Projected Employment Demand for Next Year	Projected Persondays generated for Next Year	Projected Expenditure for Next Year (In lakhs)	Projected Families completing 100 days Next Year
April	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
May	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
June	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
July	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
August	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
September	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
October	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
November	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
December	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
January	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
February	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
March	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<input type="button" value="Save"/>				
<p style="color: red; font-size: small;">Note: All value should be cumulative upto the month</p>				

Kindly upload the Minutes of meeting of Gram Sabha for Planning of works

FORMAT - 2

WORK PROJECTION								
STATE : ORISSA			Districts : KALAHANDI			Blocks : BHAWANIPATNA		
Select Execution Level: <input checked="" type="radio"/> GP <input type="radio"/> BP <input type="radio"/> ZP			Panchayats : ARTAL			Financial Year 2010-2011		
Only gram panchayat level Works								
Shelf of works Through Which Employment to be Provided	Total No. of Spill over Works From Previous year	Total No. of New Works Taken up in Current Year	No. of Works Likely to Spill Over From Current Financial Year to Next financial	No. Of New Works Proposed for next financial year	Volume/Area/ Distance unit	Persondays To be Generated	Estimated Cost (RS. in Lakhs)	
							On Unskilled Wage	On Material Including Skilled and Semiskilled Wages
1	2	3	4	5	6	7	8	9
Rural Connectivity	0	0	0	0	0 Km.	0	0	0
Flood Control and Protection	0	0	0	0	0 Km.	0	0	0
Water Conservation and Water Harvesting	0	0	0	0	0 Cu.Mts.	0	0	0
Drought Proofing	0	0	0	0	0 Hactare	0	0	0
Micro Irrigation Works	0	0	0	0	0 Hactare	0	0	0
Provision of Irrigation facility to Land Owned by	0	0	0	0	0 Hactare	0	0	0
Renovation of Traditional Water bodies	0	0	0	0	0 Cu.Mts.	0	0	0
Land Development	0	0	0	0	0 Hactare	0	0	0
Any Other activity Approved by MRD	0	0	0	0	0	0	0	0
<input type="button" value="Proceed"/>								