

**Minutes of the proceedings of the meeting held on 11.02.09 at 4:00 PM in Technical Secretariat Office of Ministry of Rural Development, Baba Kharag, New Delhi on ICT Pilot Project planning, implementation and monitoring.**

**Participants:**

- 1) Joint Secretary (NREGA), Department of Rural Development, GOI
- 2) Technical Director, NIC
- 3) MIS Officer, Technical Secretariat, MoRD
- 4) State official and representatives of States (UP, Kerala, Orissa and Andhra Pradesh).
- 5) Resource Person (Program Manager, Qualtech-Consultants Pvt. Ltd.)

State representatives of the respective States (Bihar, Kerala, Orissa and Uttar Pradesh) were requested to give a brief presentation on the planning and implementation of the ICT Pilot Project along with the incremental progress made till date. Later on a presentation was made by the State Government of Orissa. Bihar was not present in the meeting.

Orissa intimated that the State has changed the location of the pilot project and the information will be sent to Ministry soon. On this issue the JS (NREGA) mentioned that State may change the locations but should involve all the processes of NREGA starting from registration, issuance of job card, demand and allocation, worksite attendance, wage disbursement and monitoring.

3. Several key observations regarding the implementation of the project in the States were made which are flagged as follows:

**The Project should take care of following points:**

1. **NREGA Processes:** The project should not be isolated from the NREGA Act and should be covering all the aspects of NREGA processes starting from Job card generation, Demand with dated receipt and allocation, attendance at worksite, unemployment allowance, wage calculation after the measurement of the work and wage disbursed through banks should also be digitized on real time basis.
2. **Retrieving Information:** State must also look for creating the Kiosks or provisions at Gram Panchayat office where the wage seeker can access his/her information at any time without depending on anyone.

3. **Photographs:** Database should have photographs on the job cards. State should think on provision of the photograph to be taken of the progress of works so as to act as one of the monitoring tool.
4. **Auditing:** In case of electronic capturing of transactions, the procedures for audit may need to be clarified. Steps should also be taken for backend verification of transactions. States should also think of making parallel system to check manipulation. Provisions for Cross check should also be there with existing MIS for existence of person, Person domicile, Person age, etc.
5. States should make a visit to Andhra Pradesh to see the initiatives taken under the project.
6. **MIS:** No parallel MIS will be built for the data collection and reporting of the pilot project and all effort should be made to integrate the system with the NREGASoft.

**State Specific action required:**

1. **The State Government of Kerala** is requested to expedite initiation of the pilot project and share the progress updates with the Ministry. The issue was raised in the first meeting also.
2. **All States** are requested to submit the progress report as per the formats circulated in form of a booklet (Project Deliverables & Reporting formats).